

Sign Up to Google

Google offer a number of really useful tools completely free but in order to access them you will need to sign up for a Google account.

These include:

- I-Google – customisable homepage (“My Noticeboard”)
- Calendar
- Google Documents (covered elsewhere in the support materials)
- Much more!

They only require minimal information and it should only take a moment to sign up.

1. Go to the Google sign up page [here](#).
2. Fill in the required fields by supplying:
 - a. Your current email address (whichever one you use most)
 - b. A password
 - c. Also check the “Set i-Google as my default homepage” if this is your personal computer
 - d. You will also need to type a word verification – This is basically a picture of letters and you need to type the letters in.
3. Once you have done all this click the “I accept. Create my account” button